



# OFFICE OF THE DIRECTOR/FIRE CHIEF

June 12, 2013

## INFORMATIONAL BULLETIN #13-22

**TO:** All Fire and Rescue Personnel  
**FROM:** Martin L. Senterfitt, Director/Fire Chief   
**RE:** **STATION PROCEDURES – BACKING JFRD APARATUS**

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Vehicle accidents continue to occur even though many of them can be avoided. Most fire stations are designed with drive-through bays to prevent collisions. Please drive around the bay to avoid backing into the station whenever possible. JFRD apparatus should only be backed into the fire station whenever absolutely necessary.

Per SOG 402.06.03 – Backing

Operators of JFRD vehicles shall avoid backing whenever possible. Where backing is unavoidable, guides shall be used.

The guide must be in a position both to observe possible hazards *and* communicate with the operator.

Under no circumstances shall personal vehicles or other obstructions be allowed to block the station aprons or bays. These vehicles shall be parked in designated parking spaces only.

MLS/dmc

